

AIPM Application for Credit – How To Apply Guide

Learning Outcomes:

Please refer to the Program and Unit Learning Outcomes for the relevant unit/s you are seeking credit for. Use the scroll key on the right hand side of the screen to scroll down. To navigate to the next page you can click on tabs at the top of the screen or scroll down and click on the next button at the bottom of the page.



Australian Institute of Police Management

AIPM Application for Credit

Learning Outcomes

Personal Information

Programs & Units

Declaration

Introduction

Please complete this form to apply for credit for at the AIPM (Australian Institute of Police Management).

If you are applying from Recognition of Prior Learning, please refer to the Program and Unit Learning Outcomes below.

Thank you.

Graduate Certificate in Applied Management (Policing and Emergency Services)

Program Learning Outcomes

- Critically examine the leadership behaviours and skills required to mobilise others to achieve organisational outcomes
- Discuss an ethical approach to decision making in policing and emergency services
- Analyse environmental trends that influence the objectives of the policing and emergency services industry
- Analyse and plan for complex management problems
- Establish parameters for judging the effectiveness of corporate processes and performance outcomes
- Formulate corporate improvement strategies
- Develop processes to manage performance and results
- Recommend executive level decisions, particularly in the areas of corporate planning, human and financial resource management and public accountability

AIPM601 Unit Learning Outcomes

Foundations of Strategic Management (AIPM 601S1A)

- Review, analyse, consolidate and synthesise the historical and contemporary literature with regards to strategic planning theory
- Critically analyse the public safety and ES environment within a management context
- Critically analyse contemporary approaches to service delivery and quality management
- Analyse organisational management theory and best practice to deliver on organisational objectives

Personal Information:

Please complete your personal information. The fields with an asterisk are mandatory.

- Your Cohort (e.g GC1 2022-23) will have been indicated in your email correspondence. If you are unsure please contact education@aipm.gov.au and we will advise the cohort you have been enrolled in.
- USI (Unique Student Identifier). From 1 January 2023 it is compulsory for all students to have a USI in order to graduate from all tertiary providers. If you have undertaken any registered training since 2015, you may already have a USI – click here to find out <https://www.usi.gov.au/students/find-your-usi>. If you don't have a USI you can create one here <https://www.usi.gov.au/students/get-a-usi>.

Please note:

- at each step of the application process you are able to click on the Save Draft button. Once you click on Save Draft button, you will be prompted to enter your email address. The system will then send you a link to your draft submission.
- You have 30 days to complete the application.

Learning Outcomes	Personal Information	Programs & Units	Declaration
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Personal Information

First Name: *

Last Name: *

Email: *

Mobile Phone: *

Work Phone: *

Preferred method of contact: *

Mobile Phone
 Work Phone

Cohort: *

USI (Unique Student Identifier):

For more information, please refer to <https://www.usi.gov.au/>

 Submit	 Save Draft	 Cancel
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Program & Units:

1. Please select the Program you are applying for credit.

Learning Outcomes Personal Information **Programs & Units** Declaration

Programs & Units

Select the Program you are applying for credit: *

- AIPM Graduate Certificate in Applied Management (Policing and Emergency Services)
- AIPM Graduate Diploma of Executive Leadership (Policing and Emergency Services)

2. Then select the Units of Study for which you are seeking credit. If you are applying for credit for both subjects, tick the check box for both units at this step.

3. Select the Credit Type you are applying for, either Credit Transfer or Recognition of Prior Learning. Different fields will appear due to the assessment required: with Credit Transfer the equivalence of the learning will be assessed using official transcripts, program/unit learning outcomes and synopses and the AQF level 8 criteria; with RPL you need to demonstrate equivalence of learning using the information in Credit Transfer but also using any other relevant formal, informal and non formal learning. The supply of evidence is key to substantiate an evidence based academic judgement.

Learning Outcomes Personal Information **Programs & Units** Declaration

Programs & Units

Select the Program you are applying for credit: *

- AIPM Graduate Certificate in Applied Management (Policing and Emergency Services)
- AIPM Graduate Diploma of Executive Leadership (Policing and Emergency Services)

Select one or more Units of study for which you are seeking credit: *

- AIPM 601S1A – Foundations of Strategic Management
- AIPM 601S4 – Contemporary Issues in Public Safety and Emergency Services

Credit Type (AIPM 601S1A): *

- Credit Transfer
- Recognition of Prior Learning

Credit Type (AIPM 601S4): *

- Credit Transfer
- Recognition of Prior Learning

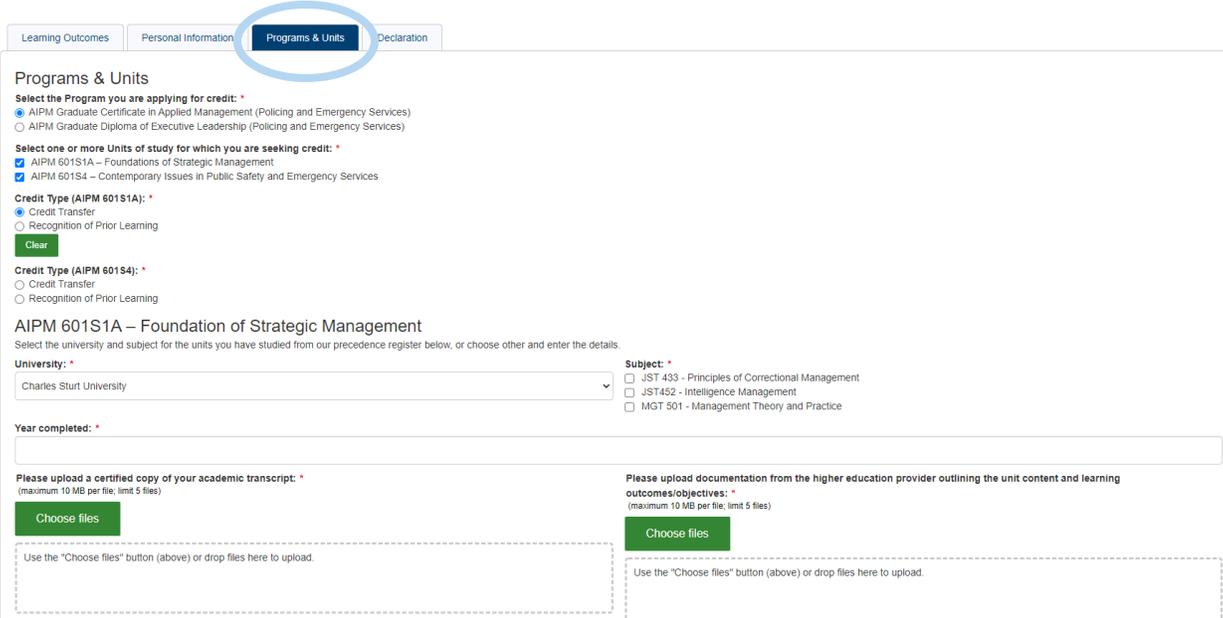
4. If you have selected Credit Transfer, further information will appear on the page. Please choose the University you have completed your previous study at by clicking on the down arrow. Once you have chosen the university, the relevant subjects will appear on the right hand side of the screen. Please select the subject you have previously studied.

If you are unable to find the university and/or relevant subject please select Other from the drop down box and complete the relevant details.

You are required to upload a certificated copy of your academic transcript and documentation from the higher education provider outlining the unit content and learning outcomes/objectives.

Please note:

- if you select the incorrect option (either Credit Transfer or Recognition of Prior Learning), you can click on the green Clear button and the system will reset.



Learning Outcomes Personal Information **Programs & Units** Declaration

Programs & Units

Select the Program you are applying for credit: *

- AIPM Graduate Certificate in Applied Management (Policing and Emergency Services)
- AIPM Graduate Diploma of Executive Leadership (Policing and Emergency Services)

Select one or more Units of study for which you are seeking credit: *

- AIPM 601S1A – Foundations of Strategic Management
- AIPM 601S4 – Contemporary Issues in Public Safety and Emergency Services

Credit Type (AIPM 601S1A): *

- Credit Transfer
- Recognition of Prior Learning

Credit Type (AIPM 601S4): *

- Credit Transfer
- Recognition of Prior Learning

AIPM 601S1A – Foundation of Strategic Management

Select the university and subject for the units you have studied from our precedence register below, or choose other and enter the details.

University: *

Charles Sturt University

Subject: *

- JST 433 - Principles of Correctional Management
- JST452 - Intelligence Management
- MGT 501 - Management Theory and Practice

Year completed: *

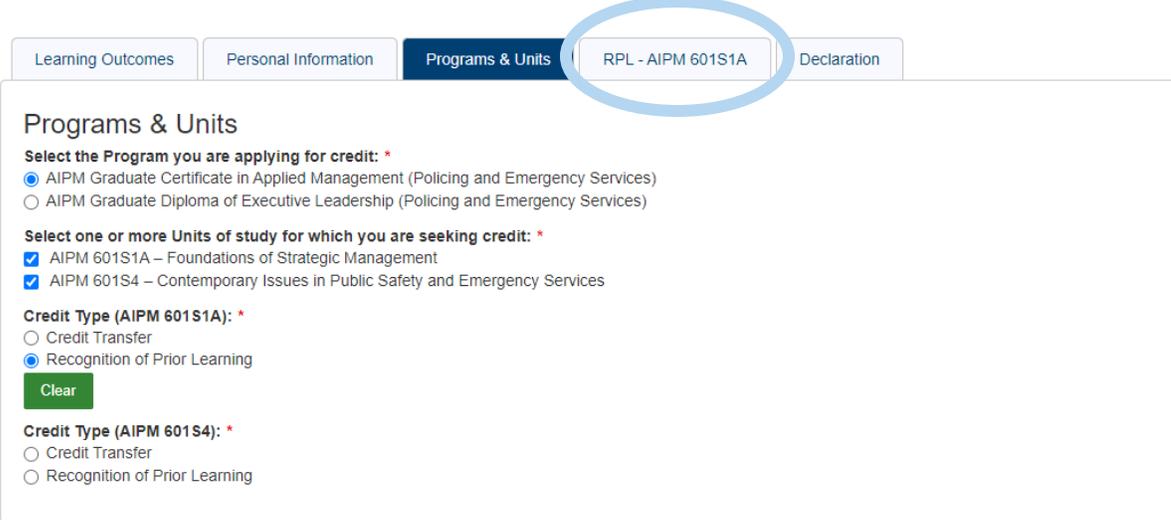
Please upload a certified copy of your academic transcript: *
(maximum 10 MB per file, limit 5 files)

Use the "Choose files" button (above) or drop files here to upload.

Please upload documentation from the higher education provider outlining the unit content and learning outcomes/objectives: *
(maximum 10 MB per file, limit 5 files)

Use the "Choose files" button (above) or drop files here to upload.

5. If you select Recognition of Prior Learning (RPL) a new RPL tab will appear at the top of the screen. You will need to click on the Tab to complete the RPL process.



The screenshot shows a web application interface with a navigation bar at the top containing five tabs: 'Learning Outcomes', 'Personal Information', 'Programs & Units', 'RPL - AIPM 601S1A', and 'Declaration'. The 'RPL - AIPM 601S1A' tab is highlighted with a blue circle. Below the navigation bar, the main content area is titled 'Programs & Units' and contains the following sections:

- Select the Program you are applying for credit: ***
 - AIPM Graduate Certificate in Applied Management (Policing and Emergency Services)
 - AIPM Graduate Diploma of Executive Leadership (Policing and Emergency Services)
- Select one or more Units of study for which you are seeking credit: ***
 - AIPM 601S1A – Foundations of Strategic Management
 - AIPM 601S4 – Contemporary Issues in Public Safety and Emergency Services
- Credit Type (AIPM 601S1A): ***
 - Credit Transfer
 - Recognition of Prior Learning
- Credit Type (AIPM 601S4): ***
 - Credit Transfer
 - Recognition of Prior Learning

At the bottom of the form, there are three buttons: 'Submit' (green), 'Save Draft' (green), and 'Cancel' (red).

6. Once you have clicked on the RPL tab, underneath each Learning Outcome, you will need to provide evidence of how your formal, non-formal learning (workplace training, volunteer training) or informal learning (work experience) has met the learning outcome

You will need to provide Supporting Documentation for each learning outcome. Examples include curriculum vitae, employment letters, position descriptions, policy/project briefs, reports etc.

- You are able to use the same Supporting Documentation for multiple learning outcomes however ensure you clearly indicate how the supporting document evidences your claim and if it is a lengthy document indicate which sections you are referring to if relevant
- If the documentation is classified as sensitive you are able to redact information. If you are unable to upload documentation because of it's security classification please contact: education@aipm.gov.au for advice.

Learning Outcomes (AIPM601S1)

For each learning outcome detailed below, provide evidence of how your non-formal learning (workplace training, volunteer training) or informal learning (work experience) has met the learning outcome.

Supporting Documentation

You will be required to attach additional supporting documentation for each learning outcome. For example, Informal/Non-formal Learning: Curriculum Vitae, Employment Letters, Position Description, Policy/Project Briefs, etc.

Unit Learning Outcome 1:

Review, analyse, consolidate and synthesise the historical and contemporary literature with regards to strategic planning theory.

Response 1: *

Upload Supporting Documentation: *

(maximum 10 MB per file, limit 5 files)

Choose files

Use the "Choose files" button (above) or drop files here to upload.

Unit Learning Outcome 2:

Critically analyse the public safety and ES environment within a management context.

Declaration:

7. When you have completed the application process and you are ready to submit it, please read the declarations and tick that you have read, understood and agree to all of them. You can then use your mouse to sign your application. Hover your mouse in the Applicant's signature box and hold down the left hand mouse button while you are signing your signature. The system does allow you to undo. Once you have clicked on the submit button you will receive an email advising that you application has been submitted.

8. We will keep you informed of the status of your application once it has been submitted.

Learning Outcomes Personal Information Programs & Units **Declaration**

Declaration

- I confirm that the information contained in this application for (credit transfer / recognition of prior learning) is true, complete and correct.
- I understand the AIPM may check the information I provide in this application, with other higher education organisations or my employer.
- I understand that intentionally providing false or misleading information will result in the non-award of a credit transfer / recognition of learning by th
- I declare that to the best of my knowledge the information supplied by me it true, correct and complete in every respect.
- I consent to the collection, storage and disclosure of information concerning any acts of record falsification or other irregular acts in relation to my a
- I authorise and grant the University permission to verify such records through qualification verification services or grant my consent for other educa and/or experience directly to the University.

I have read, understand and agree to all of the declarations above.: *

Applicant's Signature: *



Undo last stroke